

TERMS OF REFERENCE

Consultancy to assess and improve the methodology of data collection and analysis for Civil Society-Led Monitoring of Harm Reduction in Europe

Since 2019, C-EHRN has developed a framework for European civil society-based monitoring of harm reduction, aiming, in the long-term, at improving harm reduction responses and policies in Europe. The Monitoring seeks to reflect the experiences of harm reduction service providers, focusing on how drug policies and specific harm reduction guidelines are (or are not) being implemented at the street level. Such in-depth and rich information is crucial to inform the development of policies and services for people who use drugs and can be of great value for civil society organisations advocacy and for policymakers.

Civil society and community-led monitoring of harm reduction in Europe plays a crucial role as a complementary source to existing monitoring mechanisms, particularly those operating at the European level, such as the European Centre for Disease Prevention and Control (ECDC) and the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA).

We realise that our monitoring approach has its limitations. Accurate monitoring is a long-lasting process, requiring sufficient resources, annual evaluation, subsequent adjustments and improvements in its methods and indicators to increase data quality and consistency.

Important: The availability of this position is contingent upon securing funding. We anticipate having more clarity on the funding situation by late March or the beginning of April.

For the specific tasks the consultant will be subcontracted with the following tasks:

Phase 1: April 2024-May 2024

- Getting familiar with the current C-EHRN Monitoring methods of data collection and analysis
- Development of a draft work plan
- Participation in an in-person kick-off meeting in Amsterdam to discuss the needs and plan for the consultancy
- Development of the final work plan

Phase 2: May-July 2024

- Analysis of the aims and stakeholder needs related to the Monitoring
- Online meeting with the C-EHRN Scientific Advisory Board
- Review of the Hepatitis C questionnaire and indicators
- Review of the Harm Reduction Essentials questionnaire and indicators
- Ad-hoc consultations with relevant stakeholders according to the needs

Phase 3: August-October 2024

- Development of a draft proposal of a new, improvement methodological approach to the Monitoring
- Development of a list recommended indicators and methods of their measurement

- Presentation of the proposal and discussion with the C-EHRN Core Team, Research Team, Focal Points and Scientific Advisory Board

Phase 4: November-December 2024

- Review of the new methodology proposal, incorporation of the relevant feedback
- Preparation of the final report and recommendations on how to best continue the Monitoring activity, including proposals of varying levels of ambition vs feasibility
- Preparation, in cooperation with C-EHRN senior researchers, of a draft manuscript of methodological paper to be submitted to a peer-reviewed journal

All activities will be conducted with the support and regular communication with the C-EHRN Monitoring Coordination Senior Researchers and, as necessary, involvement of the Monitoring Team.

EVALUATION CRITERIA

All submitted applications will be reviewed by an Evaluation Panel composed of the Management Team of C-EHRN. The panel will assess the extent to which the proposals meet the requirements of each of the consultancies.

Additionally, the consultants should:

1. Have no conflict of interest (to be declared in the letter of interest).
2. Have proven experience and expertise in the area of work.
3. Have an excellent level of English writing.
4. Offer a good and reasonable price-quality ratio.
5. Be based in an EU Member State whose GNI per inhabitant is less than 90% of the EU average.

Candidates and experts who have already contributed with satisfactory results to the work of C-EHRN in the previous years will be prioritised to ensure the quality of work.

Candidates with the highest evaluation will be invited for negotiation and signature of an agreement. C-EHRN reserves the right to enter into negotiations with one or more applicants to obtain clarifications or additional information and agree on the conditions and timing of the consultancy.

MORE INFORMATION

administration@correlation-net.org